

Marinette, WI PREP/TSI
Assessment Meeting Notes
March 24, 2004

I. Attendees:

LCDR Mike Heisler, DHS USCG NSFCC
Lee Foresman, DHS USCG NSFCC
LCDR Virginia Kammer, DHS USCG MSO Milwaukee
LCDR Sherry Comar, DHS USCG MSO Milwaukee
LT Jamie Rickerson, DHS USCG MSO Milwaukee
HSC Paul Phillips, DHS USCG MSO Milwaukee
Mr. Karl Rabenhorst, DHS USCG MSO Milwaukee
Mr. Kevin Theede, DOJ FBI Special Agent Bomb Technician
Mr. Ron J. Hammen, DOJ FBI Special Agent
Mr. Mike King, DHS US Customs, Area Port Commander
Mr. Ken Stromborg, DOI US Fish and Wildlife Service
Mr. Melvin Lischefski DOL OSHA
Mr. Chris Knurr, Brown County Sheriff Bomb Squad
Ms. Marge Bramshreiber, Menominee County Emergency Services
Mr. Erik Lowman, Marinette County Emergency Management
Ms. Kathy Frank, Marinette County Emergency Management
Mr. Dezy Hajos, Onyx Special Services, Inc.

II. Executive Summary:

The attendees met on Wednesday, March 24th 2004 at the Marinette, Wisconsin County Courthouse to discuss and provide strategic guidance for the National Preparedness for Response (PREP)/Transportation Security Incident (TSI) government led area exercise scheduled for the week of September 20th 2004. The attendees are representatives of the lead Plan Holders of the Milwaukee Area Contingency Plan and the Milwaukee Area Maritime Security Plan, and other supporting plans as listed in enclosure/attachment (1). Mr. Lee Foresman, the Exercise Coordinator, presented the PREP exercise design process and facilitated the meeting; his presentation is enclosure/attachment (2).

The focus of the meeting was to identify what each agency wants out of the exercise (exercise objectives). The exercise objectives proposed by each agency are listed in the Operations Section below and are in draft form at this time. The exercise objectives will be refined into SMART (Specific, Measurable, Achievable, Realistic, and Timely) objectives and will be used as a basis for all aspects of the overall exercise design, development, execution and evaluation.

The recommended Exercise Directors for the exercise are listed in enclosure/attachment (1). The Exercise Directors will meet to approve a course of action for planning the exercise including SMART objectives and the exercise scenario at the first Design Meeting to be held the week of May 17, 2004. The role of the Exercise Directors is to provide overall strategic planning guidance to the Joint Design Team (JDT). The JDT will be made up of representatives from each agency participating in the exercise and they will meet on three separate weeks to plan the tactical design, development and execution of the exercise and its evaluation process.

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The following are specific notes listed in Incident Command System (ICS) Section format.

A. Finance and Admin

Each agency is expected to fund their own participation in the exercise. Any agency with the ability and desire to fund activities in addition to their own participation are requested to raise the issue at a JDT meeting.

B. Operations

The following agencies provided their proposed exercise objectives.

Marinette County

- Exercise the Mass Casualty System Response (DMAT/DMORT)
- Exercise the decontamination capability (HAZMAT)
- Exercise the Emergency Operations Plan
- Assess the operability of the “new” Emergency Operations Center (EOC)
- Deploy the Appleton Response Team for a radiological response
- Deploy the Michigan HAZMAT team
- Deploy the County Sheriff Department’s and the County Police Department’s K-9 unit

FBI

- Deploy the Brown County Bomb Squad (response)
- Deploy the Emergency Response Team (ERT)
- Assess the Special Weapons and Tactics (SWAT) maritime program
- Assess the Joint Operations Center (JOC)

Note: FBI is fully committed to participating in the exercise, but is awaiting decision by the Special Agent in Charge (SAC) regarding level of play.

Brown County

- Exercise on a ship using response equipment
- Assess the capability of the handheld radiation detection equipment
- Deploy the Emergency Response Unit (ERU), i.e., SWAT, and assess their ability to augment the FBI SWAT team

US Customs

- Assess the effectiveness of the Anti-Terrorism Team
- Assess the Radiological detection program
- Assess the vessel search program
- Assess the ability to provide initial response to a HAZMAT incident
- Assess the ability to detect bomb(s)
- Exercise a mid-stream boarding

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- Exercise personal search and arrest actions on board a vessel (this objective was provided during a break)

Menomonee County

- Exercise the drug sniffing dog team on a vessel
- Exercise the Regional Response Team (HAZMAT) in level “A” response
- Assess the Menomonee County Emergency Action Guidelines
- Assess the Emergency Radio System
- Assess the Disaster Mortuary Operations Response Team (DMORT)

US Fish and Wildlife Service

- Exercise a long-term environmental response past first responder tier 2 response
- Exercise the external notification system
- Assess the ability of the Natural Resource Damage Assessment (NRDA) Trustees to open the Oil Spill Liability Trust Fund (OSLTF)
- Exercise the Unified Command/NRDA Trustee coordination process (notifications, ESA, MOU etc.)
- Exercise the Green Bay ROV

Note: The US Fish and Wildlife Service stated that there might be Native American land/resources impacted. This would possibly affect Unified Command representation.

OSHA

- Assist the Safety Officer
- Assess the risk assessment management communication process
- Exercise the Health and Safety Branch
- Exercise the Equipment Branch
- Exercise an OSHA representative in the JIC

USCG

- Assess notifications (internal & external), and mobilize response organization
- Exercise the Incident Command System (ICS)
- Assess communications between the field (water and land assets) and the command post
- Exercise the JIC
- Exercise logistics support for responders (transportation, food, water, shelter)
- Exercise evidence documentation

C. Planning

- **Situation.**
 - The next meeting (First JDT meeting) will be held the week of May 17, 2004 in Marinette, Wisconsin. The exact location, date, time and agenda will be

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advertised in a separate email. The recommend course of action for planning and designing the exercise will be drafted by the NSFCC and emailed by May 10, 2004 to all Exercise Directors for their review. The first part of the First JDT Meeting will be spent reviewing the recommended course of action and general discussion with the Exercise Directors. The balance of the meeting will be spent designing and developing the exercise. The Second JDT Meeting will be held the week of July 12th, and the Third and final JDT Meeting will be held the week of August 16th.

- The issue was raised during the meeting regarding a single point of contact for the DHS public affairs. The NSFCC requested the USCG PIAT (Public Information and Assist Team) research this issue, as they are the USCG experts in public affairs policy. They determined that the USCG has not established a policy designating a single point of contact for DHS and are not in the process of establishing this policy.
- A Tabletop Exercise is desired to explore jurisdiction issues, i.e., who is in the Unified Command for a boarding a foreign vessel with a potential security threat while at sea? The Tabletop exercise will be conducted the week of July 12, 2004. A separate email will advertise its exact date, time and location.
- The FBI requested a one-day training event for all first responders to a potential or actual maritime security incident (CG, Customs, Marinette Police, Marinette Sheriff, others?) via phone conversation with LCDR Mike Heisler on March 29th. The intent of the training is to practice boarding a vessel from a small boat(s), sweep a vessel as a team, provide hostage rescue training, and general agency familiarization. MSO Milwaukee to coordinate this training.

- **Resources.**

- Each agency participating in the exercise is expected to provide all equipment and resources to provide an appropriate response to the exercise scenario as agreed upon at the JDT meetings. Some resources and personnel may be simulated.
- The NSFCC will post meeting notes, the NRP, NIMS on our website www.uscg.mil/hq/nsfweb/index.html
- USCG Group Milwaukee has committed to provide up to three boats/crews to participate in the exercise.
- MSO Milwaukee to confirm the M/V Ryerson's availability during the exercise.
- MSO Milwaukee to confirm Air Station Traverse City's participation in the exercise.

D. Logistics

- **Facilities.**

- There are limited hotel accommodations in the Marinette, WI area. The NSFCC reserved a 50-room block for the exercise week at the Best Western Hotel in Marinette, WI for USCG participants. All other participating agencies are encouraged to reserve the necessary amount of rooms far in advance of the

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exercise. The Best Western Hotel Sales Director agreed to assist in finding other area hotels should they reach maximum capacity.

- Located potential exercise command post at the Wisconsin Army National Guard facility located on Mary Street. MSO Milwaukee to follow-up on its use for the exercise and potential use for real responses.
- The Best Western Hotel has a large banquet facility, which can be used as a backup command post or an exercise control room. The hotel will not charge for its use and will provide individually charged buffet in the space.

Enclosure/attachment (1) Lead and Supporting Plans and Recommended Exercise Directors
Enclosure/attachment (2) NSFCC PowerPoint presentation